

**Notice of an Electronically Conducted
Regular Meeting of the Charter Township of Union
Board of Trustees**

Notice is hereby given that the Charter Township of Union Board of Trustees will conduct their regularly scheduled June 9, 2021 meeting electronically at 7:00 p.m., consistent with the emergency declarations and direction from state and county health officials to slow the spread of the COVID-19 virus and the Open Meetings Act (Public Act 267 of 1976, as amended).

There will be no in-person public attendance in the Township Hall Board Room (2010 S. Lincoln Rd., Mt. Pleasant, MI 48858), although some Board of Trustees members and Township staff may choose to participate from this location.

All interested persons may attend and participate. The public may participate in the meeting by computer and smart phone using the following link to the electronic meeting location: <https://us02web.zoom.us/j/87243116560?pwd=ZlIING8veFlONGRSazBtNklTaHM4UT09> (Meeting ID Enter "872 4311 6560" Password enter "616232"). Access to the electronic meeting will open at 6:30 p.m. All participants will be placed in a virtual waiting room until the meeting moderator opens the meeting at 7:00 p.m.

To participate via telephone conference call, please call (312-626-6799). Enter "872 4311 6560" and the "#" sign at the "Meeting ID" prompt, and then enter "616232" at the "Password" prompt. Lastly, re-enter the "#" sign again at the "Participant ID" prompt to join the meeting.

The meeting agenda, packet of materials relating to the meeting, and instructions for connecting to the meeting electronically are available on the Township's website under "Minutes and Board Packets" at <http://www.uniontownshipmi.com/>.

Questions and comments will be received during the public comment sections of the meeting. For participants accessing via computer or smartphone to indicate a desire to address the Board of Trustees, please use the "Reactions" icon. Next, click on the "Raise Hand" icon near the bottom right corner of the screen. To raise your hand for telephone dial-in participants, press *9. The Supervisor will call on you by the last three digits of your phone number to invite any comment, at which time you will be unmuted by the meeting moderator.

If there are a large number of participants, the Supervisor may choose to call on individuals by name or telephone number. Please speak clearly and provide your name and address before making your comments. Please note that the meeting moderator will control the muting and unmuting of participants during public comment.

Written comments to the Board of Trustees may also be delivered to the drop box at the Township Hall. Comments received prior to 3:00 p.m. on 6/9/2021 will be read aloud to the Board of Trustees.

Persons with disabilities needing assistance to participate should call the Township office at (989) 772-4600. Persons requiring speech or hearing assistance may contact the Township through the Michigan Relay Center at 711. A minimum of one (1) business day of advance notice will be necessary for accommodation.

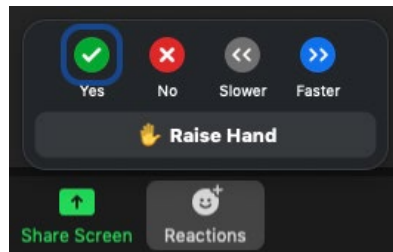
Instructions to Participate in an Electronically Conducted Regular Meeting of the Charter Township of Union Board of Trustees

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“Raise Your Hand” for Citizen Participation During the Public Comment Periods

Questions and comments will be received during the public comment sections of the meeting. For participants accessing via computer or smartphone to indicate a desire to address the Board of Trustees, please use the “Reactions” icon. **Next, click on the “Raise Hand” icon** near the bottom right corner of the screen.



Step 1 Step 2

Click “Lower Hand” to lower it if needed. If you are accessing via computer, you can also use the Alt+Y (Windows) or Option+Y (Apple) to raise or lower your hand. The host will be notified that you’ve raised your hand. The Mute/Unmute function will be controlled by the meeting moderator.

To rise your hand for telephone dial-in participants, press *9. The Supervisor will call on you by the last three digits of your phone number to invite any comment, at which time you will be unmuted by the meeting moderator.

Can I Use Bluetooth Headset? Yes, as long as the Bluetooth device is compatible with the computer or mobile device that you are using.

Do I have to have a webcam to join on Zoom? While you are not required to have a webcam to join a Zoom Meeting, you will not be able to transmit video of yourself. You will continue to be able to listen and speak during public comment and view the webcam video of other participants.

Leaving the Meeting: Click the “Leave Meeting” link at the bottom of the screen at any time to leave the meeting.



BOARD OF TRUSTEES

**Regular Electronic Meeting. Instructions for access will be posted and available on website
(uniontownshipmi.com) home page**

June 9, 2021

7:00 p.m.

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. PRESENTATIONS
 - A. Finance Department Presentation by Sherrie Teall, Finance Director
6. PUBLIC HEARINGS
7. PUBLIC COMMENT: Restricted to three minutes regarding items on this agenda
Note: This is an opportunity for comments only, questions to the Board will not be answered at this time. For specific answers to questions, please call Township Hall (989-772-4600)
8. REPORTS/BOARD COMMENTS
 - A. Current List of Boards and Commissions – Board of Trustee appointment to Planning Commission
 - B. Board Member Reports
9. CONSENT AGENDA
 - A. Communications
 - B. Minutes – May 26, 2021 – Regular Meeting
 - C. Accounts Payable
 - D. Payroll
 - E. Meeting Pay
 - F. Fire Reports
10. NEW BUSINESS
 - A. Discussion/Action: (Board of Trustees) 2 % Grant submission for October grant period
 - B. Discussion/Action: (Stuhldreher) Resumption of in-person Board of Trustees meetings

11. EXTENDED PUBLIC COMMENT: Restricted to 5 minutes regarding any issue.
Note: This is an opportunity for comments only, questions to the Board will not be answered at this time. For specific answers to questions, please call Township Hall (989-772-4600)
12. MANAGER COMMENTS
13. FINAL BOARD MEMBER COMMENT
14. CLOSED SESSION
15. ADJOURNMENT

Board Expiration Dates

Planning Commission Board Members (9 Members) 3 year term			
#	F Name	L Name	Expiration Date
1-BOT Representative	Lisa	Cody	11/20/2024
2-Chair	Phil	Squatrito	2/15/2023
3-Vice Chair	Ryan	Buckley	2/15/2022
4-Secretary	Doug	LaBelle II	2/15/2022
5 - Vice Secretary	Stan	Shingles	2/15/2024
6	Tera	Albrecht	2/15/2024
7	Mike	Darin	2/15/2022
8	Alex	Fuller	2/15/2023
9	Jessica	Lapp	2/15/2023
Zoning Board of Appeals Members (5 Members, 2 Alternates) 3 year term			
#	F Name	L Name	Expiration Date
1- PC Rep	Ryan	Buckley	2/15/2022
2 - Chair	Andy	Theisen	12/31/2022
3 - Vice Chair	Liz	Presnell	12/31/2022
4 - Secretary	vacant seat		12/31/2021
5 - Vice Secretary	Judy	Lannen	12/31/2022
Alt. #1	Brandon	LaBelle	12/31/2022
Alt. #2	vacant seat		2/15/2021
Board of Review (3 Members) 2 year term			
#	F Name	L Name	Expiration Date
1	Doug	LaBelle II	12/31/2022
2	Sarvjit	Chowdhary	12/31/2022
3	Bryan	Neyer	12/31/2022
Alt #1	Randy	Golden	12/31/2022
Construction Board of Appeals (3 Members) 2 year term			
#	F Name	L Name	Expiration Date
1	Colin	Herron	12/31/2021
2	Richard	Jakubiec	12/31/2021
3	Andy	Theisen	12/31/2021
Hannah's Bark Park Advisory Board (2 Members from Township) 2 year term			
1	Mark	Stuhldreher	12/31/2022
2	John	Dinse	12/31/2021
Chippewa River District Library Board 4 year term			
1	Ruth	Helwig	12/31/2023
2	Lynn	Laskowsky	12/31/2021



Board Expiration Dates

EDA Board Members (11 Members) 4 year term			
#	F Name	L Name	Expiration Date
1-BOT Representative	Bryan	Mielke	11/2024
2	Thomas	Kequom	4/14/2023
3	James	Zalud	4/14/2023
4	Richard	Barz	2/13/2025
5	Robert	Bacon	1/13/2023
6	Marty	Figg	6/22/2022
7	Sarvjit	Chowdhary	1/20/2022
8	Cheryl	Hunter	6/22/2023
9	Jeff	Sweet	2/13/2025
10	vacant seat		2/13/2021
11	David	Coyne	3/26/2022
Mid Michigan Area Cable Consortium (2 Members)			
#	F Name	L Name	Expiration Date
1	Kim	Smith	12/31/2022
2	vacant seat		
Cultural and Recreational Commission (1 seat from Township) 3 year term			
#	F Name	L Name	Expiration Date
1	Robert	Sommerville	12/31/2022
Sidewalks and Pathways Prioritization Committee (2 year term -PC Appointments)			
#	F Name	L Name	Expiration Date
1 - BOT Representative	Kimberly	Rice	11/20/2024
2 - PC Representative	Mike	Darin	8/15/2022
3 - Township Resident	Jeff	Siler	8/15/2021
4 - Township Resident	Jeremy	MacDonald	10/17/2022
5 - Member at large	Phil	Hertzler	8/15/2021
Mid Michigan Aquatic Recreational Authority (2 seat from Township) 3 year term			
#	F Name	L Name	Expiration Date
1 - City of Mt. Pleasant	John	Zang	12/31/2023
2 - City of Mt. Pleasant	Judith	Wagley	12/31/2022
1 -Union Township	Stan	Shingles	12/31/2023
2 - Union Township	Allison	Chiodini	12/31/2022
1- Mt. Pleasant Schools	Lisa	Diaz	12/31/2021

2021 CHARTER TOWNSHIP OF UNION
Board of Trustees
Regular - Electronic Meeting Minutes

A regular-electronic meeting of the Charter Township of Union Board of Trustees was held on May 26, 2021 at 7:00 p.m. as a virtual meeting through the Zoom meeting platform.

Meeting was called to order at 7:00 p.m.

Roll Call

Present:

Supervisor Mielke (location: Union Township, Isabella County, Mt. Pleasant, MI)

Treasurer Rice (location: Union Township, Isabella County, Mt. Pleasant, MI)

Clerk Cody (location: Union Township, Isabella County, Mt. Pleasant, MI)

Trustee Bills (location Union Township, Isabella County, Mt. Pleasant, MI)

Trustee Brown (location Leelanau, Leelanau County, MI)

Trustee Hauck (location Union Township, Isabella County, Mt. Pleasant, MI)

Trustee Thering (location Union Township, Isabella County, Mt. Pleasant, MI)

Approval of Agenda

Bills moved Hauck supported to approve the Agenda as presented Roll Call Vote: Ayes: Mielke, Rice, Cody, Bills, Brown, Hauck, and Thering. Nays: 0. Motion carried.

Presentations

Jim McBryde, President and CEO of Middle Michigan Development Corporation gave an update on the 2020 Annual Report

County Sheriff Main gave an update on the COPS Grant

Public Hearings

N/A

Public Comment

Open: 7:31 p.m.

No comments were offered.

Closed 7:32 p.m.

Reports/Board Comments

A. Current List of Boards and Commissions – Appointments as needed

B. Board Member Reports

Cody – Resigning as the Board of Trustees Liaison from the Planning Commission

Rice – Sidewalk and Pathways Prioritization Committee updates, next meeting October 26, 2021 @ 6:30 p.m.

Hauck – Road Commission updates

Cody – shared that there will be a 911 Surcharge Special Election August 3, 2021 and that the Election Committee will be meeting 5/27/21

Mielke – Comment on the 2% announcements and EDA updates

Consent Agenda

- Communications

- Minutes – May 12, 2021 – Regular Meeting
- Accounts Payable
- Payroll
- Meeting Pay
- Fire Reports

Cody moved **Bills** supported to approve the consent agenda with exception of a reimbursement check for Thering. **Roll Call Vote: Ayes: Mielke, Cody, Rice, Bills, Brown, Hauck, and Thering. Nays: 0. Motion carried.**

New Business

A. Discussion/Action: (Stuhldreher) 2.3 Compensation and Benefits

Discussion by the Board.

B. Discussion/Action: (Board of Trustees) Board of Trustees annual review of Board Governance Policy No. 3.10 – Cost of Governance

Discussion by the Board.

C. Discussion/Action: (Board of Trustees) Continued Ends discussion #2

Discussion by the Board.

EXTENDED PUBLIC COMMENT: RESTRICTED TO 5 MINUTES REGARDING ANY ISSUE

Open 8:58 p.m.

No comments were offered.

Closed 8:58 p.m.

MANAGER COMMENTS

- Informed the Board that there is a community group meeting to discuss initiative by Central Michigan University to introduce electronic scooters onto campus and surrounding area.
- Union Township received the State 50% grant for the high-speed tabulator that the clerk submitted last year.

FINAL BOARD MEMBER COMMENTS

Brown – Thanked Clerk Cody for her service on the Planning Commission and thanked Clerk Cody for getting the 50% funding grant for new election equipment.

Hauck – Announced no date has been set for the fall “Clean-up Day.” Hauck is proud that the Board has not missed any meetings and hopes citizens can start participating more.

Mielke – Intergovernmental Liaison Committee meeting is coming up in June.

Closed Session

N/A

ADJOURNMENT

Bills moved **Hauck** supported to adjourn the meeting at 9:10 p.m. **Vote: Ayes: 7 Nays: 0. Motion carried.**

APPROVED BY:

Lisa Cody, Clerk

Bryan Mielke, Supervisor

(Recorded by Tera Green)

DRAFT

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 101 POOLED CHECKING						
06/02/2021	101	440 (E)	00146	CONSUMERS ENERGY PAYMENT CENTER	4511 E RIVER 5240 E BROOMFIELD 2010 S LINCOLN 2010 S LINCOLN L4 LIGHT STREET LIGHTS 48858 LED LIGHT	11,577.42 996.21 830.15 70.30 1,944.25 96.64 <u>15,514.97</u>
06/02/2021	101	441 (E)	00527	PITNEY BOWES GLOBAL FINANCIAL LLC	POSTAGE METER LEASE - 2ND Q 2021	462.75
06/03/2021	101	442 (E)	01105	MASTERCARD	MASTERCARD - TEALL MASTERCARD - GALLINAT MASTERCARD - NANNY MASTERCARD - STUHLBREHER MASTERCARD - CRAWFORD MASTERCARD - BEBOW MASTERCARD - WALDRON MASTERCARD - DEARING MASTERCARD - RADAR MASTERCARD - MCBRIDE MASTERCARD - ROCKAFELLOW MASTERCARD - FUSSMAN MASTERCARD - HOHLBEIN MASTERCARD - SMITH K	1,080.56 68.06 555.69 69.19 20.75 72.91 17.96 579.21 139.93 179.53 90.97 108.32 88.05 400.98 <u>3,472.11</u>
05/27/2021	101	22880	01577	JAMES THERING JR	REIMBURSE LODGING-POLICY GOV TRAINING	237.85
06/09/2021	101	22881	01585	ADVANCED TURF SOLUTIONS	BALL FIELD MARKING CHALK - PARKS	423.20
06/09/2021	101	22882	00020	JAMES ALWOOD	WELL SITE LEASE - MAY 2021	150.21
06/09/2021	101	22883	01600	BE GREEN LAWN SERVICES CO, INC.	FERTILIZER FOR MCDONALD PARK	4,841.00
06/09/2021	101	22884	01278	BERENDS, HENDRICKS, STUIT INSURANCE	FHA BOND REQUIRED BY RURAL DEV	615.00
06/09/2021	101	22885	00095	C & C ENTERPRISES, INC.	JANITORIAL SUPPLIES - WWTP UNIFORMS - WTR/SWR	87.50 196.25 <u>283.75</u>
06/09/2021	101	22886	00099	CENTRAL CONCRETE PRODUCTS CO. INC	CRUSHED CONCRETE FOR CORNERSTONE REPAIR	138.00
06/09/2021	101	22887	00129	CMS INTERNET, LLC	ONSITE COMPUTER SUPPORT-SPEC ELECTION	2,193.75
06/09/2021	101	22888	01626	DANNY COFFELL	CHALKER PARTS REIMBURSEMENT	11.65
06/09/2021	101	22889	00155	COYNE OIL CORPORATION	FUEL IN TOWNSHP VEHICLES - MAY 2021	1,008.34
06/09/2021	101	22890	01242	CULLIGAN WATER	WATER COOLER - APR/MAY 2021	16.50
06/09/2021	101	22891	01171	DBI BUSINESS INTERIORS	PAPER/NOTEPADS/COPY HOLDER - TWP PAPER FOR TAX BILLS NOTESPADS - TWP BATTERIES/PAPER/BINDERS/PENS/HEADSET - T	88.28 60.90 9.99 190.88 <u>350.05</u>
06/09/2021	101	22892	00248	GILBOE'S LOCK & SAFE SERVICE	KEYS FOR TWP HALL	56.00
06/09/2021	101	22893	00257	GOURDIE-FRASER, INC.	PUMP STATION #7 DESIGN EPA RISK/RESILLIENCE ASSESSMENT RIVER ROAD PUMP DESIGN	3,727.00 4,575.00 5,916.00 <u>14,218.00</u>

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
06/09/2021	101	22894	00261	GRAINGER	PIPE STAND	607.69
06/09/2021	101	22895	01541	HEINTZ LIFTING INC	OXIDATION DITCH & CLEANING	640.00
06/09/2021	101	22896	01721	HYDROCORP	CROSS CONNECTION CONT PROG - MAY 2021 NO CROSS CONNECTION CONT PROG - MAY 2021 RE	950.00 <u>2,650.00</u>
						3,600.00
06/09/2021	101	22897	00324	ISABELLA CORPORATION	WATER LEAK REPAIR - 4497 S ISABELLA	6,791.50
06/09/2021	101	22898	00333	ISABELLA COUNTY ROAD COMMISSION	BRINE CONTRACT - 1ST PAYMENT	6,560.05
06/09/2021	101	22899	00337	ISABELLA COUNTY TREASURER	REFUNDS FOR MTT 2020	2,992.77
06/09/2021	101	22900	00362	KRAPOHL FORD & LINCOLN	OIL CHANGE - 2014 ESCAPE	61.76
06/09/2021	101	22901	01300	LINDSAY SOFT WATER	TWP HALL SALT DELIVERY	11.25
06/09/2021	101	22902	00001	M T A	TAKING TWP MINUTES TRAINING - ADMIN ASSI	25.00
06/09/2021	101	22903	00506	MEEKHOF TIRE SALES & SERVICE INC	LAWN MOWER REPAIR TIRE REPAIR 2017 FORD F-150	24.48 <u>664.00</u>
						688.48
06/09/2021	101	22904	00422	MICHIGAN PIPE & VALVE-MT. PLEASANT	CLAMPS - ISABELLA DRAIN CLAMPS - ISABELLA DRAIN	10.00 <u>260.00</u>
						270.00
06/09/2021	101	22905	00907	MID MICHIGAN CABLE CONSORTIUM	FRANCHISE FEES 1ST QTR 2021	11,010.38
06/09/2021	101	22906	01266	MOREYS LOGO.COM	TWP DECALS	170.00
06/09/2021	101	22907	00463	MT. PLEASANT HEATING & AIR COND	FURNACE REPAIR - WWTP	235.00
06/09/2021	101	22908	00494	NORTH CENTRAL LABORATORIES	BROTH AMPULES & GLOVES	484.85
06/09/2021	101	22909	00131	PERCEPTIVE CONTROLS, INC	KEPWARE SUPPORT - WTR INDUCTIVE AUTOMATION BASIC CARE RENEWAL	567.00 <u>1,512.00</u>
						2,079.00
06/09/2021	101	22910	01007	RITE-WAY ASPHALT PAVING	ASHPHALT PATCHING ISABELLA & PICKARD	3,150.00
06/09/2021	101	22911	01595	ROMANOW BUILDING SERVICES	JANITORIAL SERVICE WWTP - APR 2021 JANITORIAL SERVICE WTR - APR 2021	316.29 <u>316.29</u>
						632.58
06/09/2021	101	22912	01013	USA BLUE BOOK	PROCESS CHEMICALS & SAFETY EQUIPMENT PAPER FILTER	1,699.49 <u>180.98</u>
						1,880.47
06/09/2021	101	22913	01314	VERIZON WIRELESS	CELL PHONES 04-16-21 TO 05-15-21	403.10
06/09/2021	101	22914	00703	WASTE MANAGEMENT OF MICHIGAN, INC	DUMPSTER SERVICE JAMESON - MAY 2021 DUMPSTER SERVICE WTR - JUNE 2021 DUMPSTER SERVICE MCDONALD - JUNE 2021 DUMPSTER SERVICE TWP - JUNE 2021 DUMPSTER SERVICE SHOP - JUNE 2021 DUMPSTER SERVICE WWTP - JUNE 2021	144.78 87.02 215.24 73.95 55.94 <u>952.87</u>
						1,529.80
06/09/2021	101	22915	01210	WEBER BROS SAWMILL, INC	4 YDS BARK FOR WWTP	40.00
06/09/2021	101	22916	00732	YEO & YEO, PC	AUDIT SERVICES THROUGH 04/30/21	8,000.00
06/09/2021	101	22917	01738	ANDREW PATTERSON PLUMBING INC	TOILET INSTALLATION - MCDONALD PARK	835.00
06/09/2021	101	22918	00072	BLOCK ELECTRIC	VFD - PUMP STATION #6	1,016.48

06/03/2021 02:49 PM
User: SHERRIE
DB: Union

CHECK REGISTER FOR CHARTER TOWNSHIP OF UNION
CHECK DATE FROM 05/27/2021 - 06/09/2021

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
06/09/2021	101	22919	00095	C & C ENTERPRISES, INC.	CLOREX WIPES - ISABELLA WELL SITE JANITORIAL SUPPLIES - ISABELLA WELL SITE ORANGE SAFETY HATS	46.00 112.50 235.00 <hr/> 393.50
06/09/2021	101	22920	00356	KENNEDY INDUSTRIES, INC.	PUMP REPAIR - ISABELLA TREATMENT PLANT	7,940.00
06/09/2021	101	22921	00637	SWEENEY SEED CO.	RYEGRASS MULCH & DYEPCKS	155.00 125.85 <hr/> 280.85 <hr/> <hr/>
101 TOTALS:						
Total of 45 Checks:						106,322.64
Less 0 Void Checks:						0.00
Total of 45 Disbursements:						<hr/> 106,322.64

Charter Township of Union Payroll
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CHECK DATE: May 27, 2021

PPE: May 22, 2021

NOTE: PAYROLL TRANSFER NEEDED

General Fund	\$	32,528.92
Fire Fund		-
EDDA		
WDDA		
Sewer Fund		32,354.03
Water Fund		27,117.33
Total To Transfer from Pooled Savings	\$	92,000.28

NOTE: CHECK TOTAL FOR TRANSFER

Gross Payroll	\$	60,142.94
Employer Share Med		866.29
Employer Share SS		3,704.43
SUI		25.47
Pension-Employer Portion		4,872.26
Workers' Comp		638.81
Life/LTD		-
Dental		1,201.67
Health Care		20,403.81
Vision		-
Vision Contribution		-
Health Care Contribution		-
Cobra/Flex Administration		144.60
PCORI Fee		-
Total Transfer to Payroll Checking	\$	92,000.28

**CHARTER TOWNSHIP OF UNION
MEETING PAY REQUEST FORM**

(See Governance Policy 3.10 for additional details)

BOARD MEMBER: Bill Hauck

MONTH, YEAR: May 2021

Date MM/DD	Meeting	Time Attended		Total
		1 hr or less	More than Hr	
5-13	ICRE		X	\$75.00
5-27	ICRE		X	\$75.00
5-27	Election's Commission	X		\$50.00

Signature: Bill Hauck

Date: 5-28-21

1. This form is to be filled out by the board member at the conclusion of each calendar month. Request forms should be sent to the Finance Department. Following approval by the Board of Trustees, the meetings will be paid in the next payroll run.
2. Only list those meetings that you have attended. For extra meetings that a member of the Board of Trustees attends and are eligible for "meeting pay", \$50 will be paid for meetings that are 1 hour or less and \$75 for meetings over 1 hour. The meeting pay request form must be filled out with the date of the meeting, the name of the meeting attended, the length of the meeting and the pay requested for each meeting.
3. The Township Supervisor, Clerk, and Treasurer shall not receive any meeting pay for attending meetings during regular township business hours of Monday through Friday 8:30 am to 4:30 pm.



Union Township Report-1

Date: Tuesday, May 25, 2021



Alarm Date between 2021-05-17 and 2021-05-23

District	NFIRS Number	Alarm Date	Incident Type Code	Incident Type	Apparatus Name	Personnel Count	Alarms
Union Township	0000340						
		5/17/2021 7:49:24 AM	322	Motor vehicle accident with injuries	ENG 32	3	1
						Total Responding 3	
Union Township	0000345						
		5/18/2021 6:05:00 PM	322	Motor vehicle accident with injuries	ENG 32	2	1
						Total Responding 2	
Union Township	0000350						
		5/20/2021 7:24:00 AM	322	Motor vehicle accident with injuries	SQ 31	1	1
		5/20/2021 7:24:00 AM	322	Motor vehicle accident with injuries	ENG 32	2	1

		5/20/2021 7:24:00 AM	322	Motor vehicle accident with injuries	C 31	2	1
		5/20/2021 7:24:00 AM	322	Motor vehicle accident with injuries	Assistant Chief	1	1
						Total Responding 6	
Union Township	0000352						
		5/20/2021 8:21:34 PM	411	Gasoline or other flammable liquid spill	ENG 32	2	1
						Total Responding 2	
Union Township	0000357						
		5/22/2021 5:36:00 PM	743	Smoke detector activation, no fire - unintentional	ENG 32	2	1
						Total Responding 2	
	Total Runs					Total Responding 15	
	5						

Note: Alarms

1=Duty Crew

2=Paged Off Duty Full-time

3=Paged Paid-on-Call Firefighters

4=Paged All

Highlighted Yellow Indicates an Emergency Call



Union Township Report-1

Date: Wednesday, June 2, 2021



Alarm Date between 2021-05-24 and 2021-05-30

District	NFIRS Number	Alarm Date	Incident Type Code	Incident Type	Apparatus Name	Personnel Count	Alarms
Union Township	0000360						
		5/24/2021 12:07:45 AM	421	Chemical hazard (no spill or leak)	ENG 33	3	1
						Total Responding 3	
Union Township	0000363						
		5/24/2021 9:25:00 PM	322	Motor vehicle accident with injuries	ENG 33	2	1
		5/24/2021 9:25:00 PM	322	Motor vehicle accident with injuries	Assistant Chief	1	1
						Total Responding 3	
Union Township	0000367						
		5/26/2021 9:02:55 AM	743	Smoke detector activation, no fire - unintentional	ENG 33	3	1

							Total Responding 3
Union Township	0000371						
		5/29/2021 7:14:43 AM	412	Gas leak (natural gas or LPG)	ENG 33	2	1
						Total Responding 2	
Union Township	0000372						
		5/29/2021 1:46:08 AM	311	Medical assist, assist EMS crew	ENG 33	2	1
						Total Responding 2	
	Total Runs						Total Responding 13
	5						

Note: Alarms

1=Duty Crew

2=Paged Off Duty Full-time

3=Paged Paid-on-Call Firefighters

4=Paged All

Highlighted Yellow Indicates an Emergency Call

TO:	Board of Trustees	DATE:	June 2, 2021
FROM:	Mark Stuhldreher, Township Manager		
SUBJECT:	In-person Board meetings under the current COVID-19 virus pandemic related county emergency declaration and state MIOSA work rules and MDHHS Emergency Order– Gatherings and Face Mask Order		

Background Information

The Board of Trustees last held an in-person public meeting one year ago in February 2020, with COVID19 virus pandemic-related shutdowns taking hold beginning soon after in early March.

Current conditions

Under the state **Open Meetings Act** (Public Act 267 of 1976, as amended) the Board of Trustees were authorized to hold electronic meetings for any reason through March 30, 2021. Beginning on March 31, 2021, and extending through the end of 2021, the Act restricts electronic meetings only to circumstances needed to accommodate:

1. The absence of any member of the public body due to military duty,
2. A medical condition, or
3. A statewide or local state of emergency or state of disaster declared pursuant to law...that would risk the personal health or safety of members of the public or the public body if the meeting were held in person.”

On 4/21/2020, the Isabella County Board of Commissioners adopted Resolution No. 20-04-01 in accordance with the state Emergency Management Act (Public Act 390 of 1976, as amended) to extend indefinitely the local State of Emergency declaration originally on 3/17/2020. This declaration remains in effect until rescinded by the Board of Commissioners.

Under the state **MIOSHA work rules**, Township facilities are considered a “workplace”. Among other requirements, current workplace rules require:

1. Daily entry health screening protocols for all employees
2. All employees, except fully vaccinated persons, remain at least 6 feet from one another to the maximum extent feasible
3. All employees, except fully vaccinated persons, wear a face covering when employees cannot consistently maintain 6 feet of separation

Under the state **MDHHS Emergency Order – Gatherings and Face Mask Order**, the following requirements, which are the responsibility of the Township to ensure are in place, include:

1. Indoor gatherings are limited to the greater of
 - a. 50% of occupancy limits set by the Fire Marshall (or 30 persons per 1,000 square feet if no applicable fire marshal limit exists). *The limit on the number of people allowed in the Board room is 29.*
 - b. 25 people
2. Require face coverings except if not fully vaccinated

Board of Trustee Meeting Options

1. The continued existence of the Local State of Emergency *allows the Township Board's electronic meeting format to continue*
2. *In-person Board of Trustee meetings must follow both the MIOSH work rules and the MDHHS Emergency Order–Gatherings and Face Mask Order.*

For in-person Board meetings, in addition to limiting the number of people in the Board room to 29, the Township will need to distinguish between fully vaccinated persons and persons that are not fully vaccinated for purposes of the face mask requirement. The Township is deemed to have complied if any of the following good faith efforts have been made:

1. Posting signs notifying people that wearing a mask and distancing is required unless a person falls into a specified exception, such as being fully vaccinated
2. Asking persons not wearing masks whether they fall into a specified exception
3. Requiring face masks of all persons and employees
4. Any other policy designed to ensure compliance

Administration Recommendation

1. Continue to hold electronic Board meetings as long as the local emergency order remains in place as this is the safest option for both visitors and employees
2. If the Board elects to meet in-person, to protect the health and safety of visitors and employees, the following protocols are recommended to be put in place during Board meetings:
 - a. The meeting be temporarily suspended or postponed until a later date if at any point during a meeting the number of people in the room exceeds 29
 - b. Require all persons to wear a face covering during the meeting unless speaking